

I GENERAL INFORMATION

1. DENOMINATION OF EVENT (Art. 103, 301)

STATUS: CRI Cat. B

DATE: 25-29 of May 2005

PLACE: Grevagården, Skövde

COUNTRY: Sweden

2. ORGANISING COMMITTEE (Art. 101.6)

Address: Östraby 91 72, 242 97 Hörby

Telephone: + 46 705 21 22 04

Fax: + 46 415 404 61

Email: monica.widh@srha.nu

Website: www.srha.nu

Name of President: Micael Billberg

Name of Show Secretary: Monica Widh

II GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes (21st edition, effective effective 21 April 2004)
- General Regulations (21st edition, effective 1 January 2005)
- Veterinary Regulations (9th edition, effective 2002)
- The Rules for Reining Events (1st edition, effective 2001)
- And all subsequent corrections and modifications to the above Rules and Regulations as published by the FEI.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.

III OFFICIALS - (First name, Name and Nationality)

GROUND JURY: (Art. 148, 153, 309)

(For all events, the President and a member of the Ground Jury must be nominated from the FEI list, one of them must be Foreign)

CRI Cat. A must have 5 judges / CRI Cat. B may have only 3 judges

President: Ralf Hesselschwert, Germany

Members:

- Sylvia Katschker, Austria

Equipment Judge:

- Maik Bartmann, Germany

APPEAL COMMITTEE: (Art. 154, 164, 310)

(Compulsory for Championships, Games and appointed by the FEI in consultation with the OC)

President:

Address:

Email:

Members:

CHIEF STEWARD: (Art. 144 and manual for Stewards)

(must be selected from the FEI List of Stewards)

Name: Monica Widh

VETERINARY COMMISSION: (Art. 158, 309.2, 1003, 1007, 1008)

(Compulsory for Games and Championships and must be selected from the FEI Directory)

President:

FEI Veterinary Delegate (name & Nationality): Lennart Rådberg (SWE)

Email:

Associate Members:

1. VENUE:

Outdoors	x
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Dimensions: 28 meters 80 meters

Dimensions:

_____ 20 _____ meters	_____ 40 _____ meters
20 _____ meters	_____ 40 _____ meters
20 _____ meters	_____ 30 _____ meters
30 _____ meters	_____ 60 _____ meters

Number of NFs invited: 11 +
Specify the NFs invited: AUT, BEL, CZE, DEN, FIN, GER, ITA, NED, NOR, POL, SUI
Number riders per NF: 10
Number of horses per rider: 3

Competitors are invited by the Organising Committee through their NF.

Date and Time: 26 of May at 7 pm

132 Please specify travel, style of accommodation, length
133 of time if any they are at the expense of the organiser and
905.5 any compensation scheduled for the following:

B) GROOMS: None

(Specify transport, stabling, feeding, period of time covered)

D) LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS (if applicable)

Please provide details From Hotel Scandic there are free shuttle back and forth during the event.

E) LOGOS allowed ___x___ not allowed _____ (art. 136.1-2)

V ENTRIES - (Art. 121) (Compulsory for Championships and CRIOs)

Closing dates: 30-4-05

Entries in Principle:
Nominated Entries:
Definite Entries: 30/04/05
Entry fee per horse: \$60 and a office charge of \$7

VI VETERINARY MATTERS - (Art. 1004.2, 1005, 1011, Annex III Reining Rules, 142)

VETERINARY ASPECTS "A"

VETERINARY REGULATIONS, 9th Edition, 1st January 2002.

THE FOLLOWING TEXT MUST BE PUBLISHED IN VERBATIM IN ALL SCHEDULES

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

"General Regulations", 21th Edition, 1st January 2005, will apply:

Art. 139.1

Every horse entered for any competition at CNs or CIMs (see Appendix D) in a foreign country, and all horses entered for other CIs, CIOs, Championships, Regional and Olympic Games, whether at home or in foreign countries, must have an official, valid FEI Passport, or a National Passport approved by the FEI accompanied by an FEI Recognition Card, as a means of identification and to establish ownership.

Art. 139.2

Horses taking part in CNs and CIMs (see Appendix D) in their own country are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate.

EQUINE INFLUENZA VACCINATION, VET. REGS. APPENDIX VI (except events taking place in NZL & AUS)

All horses and ponies for which an FEI Passport, or a National Passport approved by the FEI has been issued, must have the vaccination section endorsed by a veterinarian, stating that it has received two injections for primary vaccination against equine influenza, given no less than 21 days and no more than 92 days apart. In addition, a booster injection must be recorded as having been given within each succeeding 12 months, subsequent to the second injection of the primary vaccination. None of these injections must have been given within the preceding 7 days including the day of the competition or of entry into the competition stables.

The above are the minimum requirements for influenza vaccination. Both primary and first and subsequent booster injections should be given according to the manufacturer's instructions which will fall within the stipulation of the FEI ruling. In many cases booster injections are recommended by the manufacturers and by National Veterinary Authorities/Regulatory Authorities at intervals more frequent than 12 months.

SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex III)

Regular sampling is carried out in CIC***/*, CSIs (Category A), CIOs, World Cup Qualifiers and Finals, Championships and Games, whereas at other CIs sampling is recommended. In CICs***/*, the number of horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate; however, a minimum of three is recommended (Art. VR 1017.4)

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

3. VETERINARY ASPECTS "B"

WHEN RETURNING THE DRAFT SCHEDULE TO THE FEI, PLEASE SUPPLY THE FOLLOWING INFORMATION:

A) HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

Details on compulsory health tests and, where applicable, quarantine, etc. PLEASE APPEND SPECIMEN IMPORT LICENCES WHICH WILL BE APPLIED TO HORSES ATTENDING THIS EVENT.

B) CUSTOMS FORMALITIES

Details of required customs documents, border crossing points, times of opening and customs agencies.

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regs. Art. 1004.2)

Name of horse transport company representing the OC:

Full address:

Telephone:

Fax:

E-mail:

C) APPROVED LABORATORY

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1022 and Annex XI).

Name:

Address:

Telephone:

Fax:

E-mail:

APPROVED LABORATORY - APPLICABLE ONLY TO GROUPS I & II (WESTERN EUROPE)

Under the Medication Control Program (MCP) in **Groups I and II (Western Europe)**, all samples collected in accordance with VR Art. 1017.1 will be analysed by the **Laboratoire des Courses Hippiques, Verrières-le-Buisson, France**. For events other than those listed in VR Art. 1017.1 or for events other than in Groups I and II, samples may be analysed at an alternative approved laboratory (VR Art. 1022 and Annex XI).

VII MISCELLANEOUS

1. OBJECTIONS/COMPLAINTS (Art. 167-171)

All complaints and objections to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Full information on all special prizes for example:

Leading rider award - prizes

Best foreign rider - prize

Best home rider - prize

etc.

Team awards - prize

3. PRIZE - CLASSIFICATION (Art. 128, 129, 130)

Details of system to determine the leading rider etc. The leading rider will be determined by the composite score of all three judges.

Any other details pertaining to prize distribution. Added money + 50 of entry fee will be paid back to competitors according to Payback schedule a NRHA Handbook 2005

4. DEDUCTIONS FROM PRIZE MONEY

Foreign resident horse owners - 15% tax will be deducted.

Swedish resident horse owners - tax laid down by Swedish law will be deducted.

5. DISTRIBUTION OF PRIZES AND INDEMNITIES (Art. 130)

State when and where the prize money will be distributed.

Twenty-five percent of participants per competition must receive prize money.

(one prize for each group of four commenced competitors or part thereof)

The prize money will be sent out to competitors within 45 days after the event.

6. DOCTOR, TREATING VETERINARIAN, FARRIER

(The Show Veterinarian may never be the same person as the FEI Veterinary Delegate)

Details pertaining to the above:

7. INSURANCES

Details pertaining to insurance of competitors, horses, etc. Responsibility of OC for damages, fire, theft etc.

The following is to be published verbatim in each schedule:

All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

8. EVENT'S ORGANISATION (Art. 114 - 115)

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

9. ENTRY RIGHT TO SHOWGROUNDS (Art. 133, 1005)

Details concerning right of entry to show grounds of owners, grooms, riders, other persons.

THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Avenue Mon-Repos 24, CH-1000, Lausanne 5, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.horsesport.org.

BASIC PRESS FACILITIES

Requirements from the International Alliance of Equestrian Journalists (IAEJ)

Helping the media to provide good coverage for your competition is one of the cheapest forms of publicity available. Stories in newspapers, magazines or on the radio or television will do a lot for your event, for your sponsors and for the overall visibility of equestrian sport in your area. While media requirements at the top levels can be elaborate, attention to some very simple and easy details can do a lot to help the media exposure of even the smallest competition.

- Programmes, starting orders, course plans and results must be available at all times. The media must be given priority in the distribution of final results.
- A small, reserved working area should be available. This can be a small room or a separate space within the secretariat or show office.
- At least one telephone line must be exclusively available for the media and must be accessible for modem. It does not have to be for free, but available for the media. It can be difficult for the media to find a suitable phone for connecting a laptop so this is a very helpful thing to provide.
- One Fax must be available. As above, it does not have to be **for free**. Journalists can pay for their phone calls, but it does need to be available.
- Press stand. Some seats should be reserved for the media close to the competitors.
- Press officer. Even in the smallest show, there should be somebody aware that the media might show up and need some help. Within the organizing committee, somebody should be responsible for answering questions from the media if needed (including on the telephone) or to organize a press conference.
- Access to the warm-up areas. It is essential that journalists and photographers have a chance to contact the riders for interviews, photos etc., and this is best done near the warm-up area.
- Parking. At least for the photographers who have to carry heavy equipment, there should be a possibility of getting into reserved parking areas next to the competition venue.
- It would be helpful if accredited press have the opportunity to have some food and drink readily available.

FIRST DAY : Wednesday**DATE : 27-05-05****COMPETITION No 1**

Name of competition and number of competitions and article(s) of the Reining Rules relating to this competition

Indicate pattern to be ridden : 10

Number of horses per rider : 3

Total prize money + split-up : \$1400 + 50 % of Entry fee

Distribution of prize money - min. 5 per competition, distributed to 25 % of participants.

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NOTICE FOR ALL INTERNATIONAL EVENTS

Any competitions other than those covered in the Rules for Reining Events must be approved by the FEI before they may be added to the schedule.

Schedules for CRI Cat. A, CRI Cat. B, CRIOs and Championships are approved by the FEI.

Schedules for these events must be sent to the FEI Secretariat for approval by the NF concerned, 16 weeks before the event is due to take place.

Definite schedules must be sent to the FEI Secretariat by the NFs concerned 4 weeks before the event takes place.

Final approval of the draft schedule by the FEI, in accordance with Art. 115.1, denotes only that the contents conform to the FEI Statutes, General Regulations and Rules. By no means does this entail implicit acceptance of any liability by the FEI for any damages to third parties caused by the Organising Committee and its officials, riders, drivers, owners, and their horses.

Reminder :

The following must be printed in the schedule (see page 14)

APPROVED BY THE FEI.

Date: 1/2 2005

Signature : 

Eva Salomon
FEI Reining Manager

FOR THE INFORMATION OF ORGANISING COMMITTEES

STABLE SECURITY/STEWARDING AT INTERNATIONAL EVENTS

MINIMUM REQUIREMENTS TO ENSURE IMPLEMENTATION OF
VRs Art. 1005.2.5, Annex XIV

1. ACCESS TO STABLE AREA

The stables must be completely enclosed within a suitably restrictive perimeter (stable area) which will act both as a deterrent to the admission of unauthorised persons and to the exit of horses. The area must be sufficiently large to allow horses to be evacuated from the stables in an emergency but still remain within the confines of the perimeter.

Whenever possible the stable area must include only stables; lorries, caravans, etc., should not be permitted within the area unless specifically needed as accommodation for horses and/or grooms.

Access to stables must be limited to those persons indicated in VRs Art. 1005.2.5. It is essential that the official issuing authorised access be a responsible person of seniority within the Organising Committee.

2. CONTROL OF ACCESS

A control system must operate at all entrance gates so that there is an efficient and reliable method of identifying those who enter and leave the stable area at any time.

Extra vigilance must be used in establishing the identity of persons and reasons for entering the stables during the night.

3. STEWARDING OF STABLE AREA

At least one stable steward, directly responsible to the Chief Steward, must be present or readily available in the vicinity of the stable area 24 hours a day during the entire duration of the event. He may be assisted by deputies as required. The steward/deputies must regularly patrol the stable area, without establishing any predetermined pattern, to discourage any form of illegal practices or abuses to horses. Any misdemeanours must be reported immediately to the stable steward who must, in turn, report to the Chief Steward.

The duty of the stewards is therefore to safeguard the welfare of the horses and to prevent any form of illegal practices.

4. GROOMS

It is appreciated that grooms wish to remain with their horses during the night. Only grooms duly registered with the OC are permitted to do so.

The Person Responsible must ensure that his/her grooms, or any other authorised persons with access to his/her horses, are familiar with the security and stewarding procedures operating at the event attended.

5. MOVEMENT THROUGHOUT EVENT GROUNDS

Movement of horses between the stables, practice, grazing and main arena must be strictly controlled. The optimum layout for Jumping and Dressage disciplines is attached. It is appreciated that flexibility will be required depending on the requirements of other disciplines.

6. STEWARDING OF PRACTICE ARENA

The Chief Steward must ensure that all practice arenas are adequately stewarded all the time that they are officially open. He must also ensure that these arenas are subject to random control when they are officially closed.

7. GRAZING AREA

It is recommended that a grazing area be provided at all outdoor events, and that this be subject to random control. If available, horses must only be grazed or walked in hand within this area.

The Foreign Judge/TD at events will be specifically asked to check that the relevant requirements are met as reasonably as can be expected, depending on the discipline, and to indicate clearly any shortfalls, following which consideration may be given to altering the category of the event in future.

SPECIAL GUIDELINES FOR VETERINARY ASPECTS

The section of the Checklist entitled "Veterinary Aspects" is comprised of four sections as follows:

1. **Veterinary Aspects "A"** (see page 6)

This page **must be published verbatim** in all schedules. It refers to:

- veterinary examinations, inspections and passport controls;
- equine influenza vaccination (note: some events take place, either at venues or in countries which impose more stringent equine influenza vaccination requirements than the FEI. Any deviations from the FEI requirements must be clearly indicated as an addition to the text in Veterinary Aspects "A" which must be published verbatim in the schedules
- sampling for prohibited substances;
- Medication Control Programme.

2. **Veterinary Aspects "B"** (see page 7)

This page **must be fully completed** and **returned to the FEI** with the Draft Schedule.

3. **Code of Conduct** (see page 12)

This page **must be published** in all schedules and it is recommended that it also be published in all programmes of international events.

4. **Order Form for FEI Approved Sampling Kits** (see page 19)

The MCP is effected in Groups I and II, by Testing Teams of veterinarians and technicians and by Laboratories all directly instructed by the FEI.

At international events outside the MCP area or at those which are covered by the MCP but at which sampling is required when the Testing Teams are not present, the Veterinary Commission/Delegate will operate in accordance with Vet. Regs Chapter VI.

To provide for this eventuality, FEI Approved Sampling Kits should be ordered directly on the form provided, from:

LABORATOIRE DES COURSES HIPPIQUES
Contrôle antidopage
15 rue du Paradis
F - 91370 Verrières-le-Buisson
Tel. (+33 1) 69 75 28 28
Fax (+33 1) 69 75 28 29
(+33 1) 69 75 28 30 (order material)
Email : yves.bonnaire@libertysurf.fr

Orders must be received at least two months in advance of the date required. Any kits ordered, other than by FEI appointed MCP Testing Veterinarians, will be invoiced directly by LAB.

NFs are encouraged to stock an adequate number of sampling kits for use by organisers of international events.

SAMPLING KIT ORDER FORM

FAX: (+33) 1 69 75 28 30

FAX: (+41) 21 310 47 60

(Please print or type)

FROM: Name

Street

City

Country

Phone**Fax**

Please invoice the following order to FEI as above :

FEI/LAB KITS

**1 kit per horse to be sampled
(including syringes, needles, etc...)**

indicate number required

Date: **Signature:**

Please allow 28 days for delivery

FOR INFORMATION PURPOSES

P H O T O G R A P H S
GAMES AND CHAMPIONSHIPS

Please remember to provide the FEI with photographs of your event.

Your photos are needed for the publication of the results of the Games/Championships in the FEI Bulletin and the Awards Ceremony to be held during the annual FEI General Assembly.

Criteria for Photographs

Photos must be taken by an accredited photographer

Photos of individual winners in each discipline (1st, 2nd and 3rd place)

Photos of team winners in each discipline (1st, 2nd and 3rd place)

Each photo must have a legible caption

Please address photos to Wiveka Lundh, Marketing Department

Thank you for sending us your photos as soon as possible after your event so that they can be published in the corresponding Bulletin.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Michael Stone', with a stylized, flowing script.

Michael Stone
Sports Director